

26 November 1952

REPORT FOR THE WEEK OF 24 - 28 NOVEMBER

To: Deputy Director of Training (General)
From: Management Training Division

STATINTL

I. Accomplishments

Completed the second CIA Human Resources course in OCD with 22 branch chiefs.

[REDACTED] GS-9, reported for duty in the Clerical Training Branch.

II. Developing Plans

STATINTL

Discussed with [REDACTED] our respective responsibilities with reference to the Civil Service Commission's Administrative Training Program. In this, - [REDACTED] will assume all administrative responsibilities, and I will take on the substantive aspects of the program.

STATINTL

Mr. [REDACTED] of Procurement and Supply advised me on Tuesday that the new P&S TO has just been approved, including new positions for Training Officers to do P&S training, and that this will be coordinated with Colonel Baird for his approval in the very near future.

III.

IV.

No report.

V.

STATINTL

[REDACTED]
Chief, Management Training Division

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